

Position Title: Corporate Risk Manager
Department: Accreditation / Risk Management
Pay: Depends on Experience

Job Summary:

Responsible for the facility's risk management activities which includes procurement of insurance coverage and risk financing, managing claims against the facility, interfacing with defense legal counsel, administering an enterprise risk management program on a day-to-day basis, managing and analyzing risk management data, conducting risk management educational programs, complying with risk management related standards by JC and other accrediting and regulatory agencies with the objective of promoting patient safety, enhancing quality care, and minimizing loss to protect the assets of the facility.

Essential Job Functions:

The following is a summary of the essential functions of this job. The incumbent may perform other duties, both major and minor, that are not mentioned below; and specific functions may change from time to time.

1. Coordinates the hospital Risk Management program.
2. Participates in medical staff activities.
3. Chair and document the proceedings of the Hospital Safety Committee.
4. Demonstrates leadership abilities.
5. Demonstrates a responsibility for continued learning and a desire to achieve professional accomplishments.

Qualifications:

The following qualifications, or equivalent, are the minimum requirements necessary to perform essential functions of this job.

Education and formal training:

Insurance and claims management experience preferred
Database management experience
Health care and safety experience preferred
RN license preferred, Bachelor's degree preferred; ARM CPHRN, FASHRM preferred

Work Experience:

Four to eight years of experience in hospital clinical role, and or quality/risk management.

Knowledge, skills, and abilities required:

Knowledge of principles of risk management and quality management. Ability to communicate effectively with attorneys, physicians and hospital staff at all levels. Excellent negotiating skills. Ability to establish goals and work independently.

Physical Requirements:

Time pressure, deadlines, must attend early morning and some evening meetings. Some travel for educational purposes. Must be able to sit, walk, and stand for varying amounts of time. Must be able to speak and hear for communication with employees, patients, families, physicians, etc.